



# Off-Campus RAP Application - Summer 2019

Your employer must agree to participate in this program. Students without a RAP placement should contact Careers: The Next Generation at: [www.nextgen.org](http://www.nextgen.org)

## Student Information

Calgary Board of Education Number \_\_\_\_\_ Alberta Student Number \_\_\_\_\_

Birth Date (MM/DD/YYYY) \_\_\_\_\_ Gender  Female  Male  Other/Not Disclosed

Legal Last Name \_\_\_\_\_ AKA Last Name \_\_\_\_\_

Legal First Name \_\_\_\_\_ AKA First Name \_\_\_\_\_

Legal Middle Name \_\_\_\_\_ Maiden Name (if applicable) \_\_\_\_\_

Note: Legal name must match the name on your legal document. Student's AKA Name is a name by which the student is commonly known in the family and community.

Address \_\_\_\_\_ City \_\_\_\_\_

Province \_\_\_\_\_ Postal Code \_\_\_\_\_ Student E-mail \_\_\_\_\_

Student Cell Phone \_\_\_\_\_ Home Phone \_\_\_\_\_

## Emergency Contacts (at least one parent or close relation is best)

1) Name \_\_\_\_\_ Relationship \_\_\_\_\_ Best Contact Phone \_\_\_\_\_

2) Name \_\_\_\_\_ Relationship \_\_\_\_\_ Best Contact Phone \_\_\_\_\_

## Citizenship

Canadian  Canadian Aboriginal  Permanent Resident / Landed Immigrant

Child of a Canadian Citizen  Refugee

Child of an Individual Under Work Permit  Work Permit / Temporary Resident

International Student Birth Country \_\_\_\_\_ Home Language \_\_\_\_\_

## School Status

Current or most recent high school attended \_\_\_\_\_ Grade \_\_\_\_\_

## Declaration

I understand that students interested in becoming a registered apprentice through Chinook Learning Services must complete a 125-250 hour work experience internship and be successful in their Blue Book application through their employer and Apprenticeship and Industry Trades. Students will receive Work Experience credits until their Blue Book application is approved.

\_\_\_\_\_  
Signature of Custodial Parent / Legal Guardian / Independent Student

\_\_\_\_\_  
Date (MM/DD/YYYY)



# Off-Campus RAP Application - Summer 2019

## Prerequisite Module

HCS 3000 (Workplace Safety Systems) is the prerequisite (1-Credit) module students must have before participating in the RAP Program.\*

- I have earned HCS 3000 credit from my school
- I will earn HCS 3000 credit at my school

**\*Registered Apprenticeship Program credits cannot be assigned to students who have not completed HCS 3000.**

## Employer Information (if you already have a RAP summer position)

Company Name \_\_\_\_\_ Current Employer?  Yes  No

Anticipated Start Date \_\_\_\_\_ Student Position \_\_\_\_\_

Company Contact Name \_\_\_\_\_ Phone # \_\_\_\_\_

Worksite\* Address \_\_\_\_\_ Quadrant (i.e. N.W.) \_\_\_\_\_

\*Worksite must be within Calgary city limits. Company Address (if different) \_\_\_\_\_

## Additional Forms Required

- CBE Off-Campus or On-Campus Education Agreement (pdf), download from [tinyurl.com/OC-Ed-Agreement](http://tinyurl.com/OC-Ed-Agreement)
- CBE Off Campus Education Acknowledgement of Risk (pdf), download from [tinyurl.com/OC-Ed-Acknowledge-Risk](http://tinyurl.com/OC-Ed-Acknowledge-Risk)
- Trades (RAP) Internship Program application found at [careersnextgen.ca](http://careersnextgen.ca) (if student does not have their own placement)
- Copy of CSTS certificate. If interested in a placement in the construction trade, a Construction Safety Training Systems certification is a requirement. Please attach a copy of your CSTS certificate or contact your Career Practitioner/Work Experience teacher to enrol you into this course.

**If you are not a current Calgary Board of Education student, the following form is also required.**

- Chinook Learning Services Student Registration Form (pdf), download from [www.tinyurl.com/CLS-StudentRegForm](http://www.tinyurl.com/CLS-StudentRegForm)

## How To Apply

Summer RAP runs between June 17 - August 30, 2019. Submit all applicable forms to Chinook by June 14, 2019:

- Mail or In-Person: Room 1076, 2336 - 53 Avenue SW, Calgary, Alberta T3E 1L2
- Fax: 403-777-7889
- Email: [CLC@cps.ab.ca](mailto:CLC@cps.ab.ca), [CLM@cps.ab.ca](mailto:CLM@cps.ab.ca), [CLS@cps.ab.ca](mailto:CLS@cps.ab.ca), [CLT@cps.ab.ca](mailto:CLT@cps.ab.ca), [CLV@cps.ab.ca](mailto:CLV@cps.ab.ca), [CLW@cps.ab.ca](mailto:CLW@cps.ab.ca), [CLX@cps.ab.ca](mailto:CLX@cps.ab.ca), [CLY@cps.ab.ca](mailto:CLY@cps.ab.ca), [CLZ@cps.ab.ca](mailto:CLZ@cps.ab.ca)

It may not be possible to consider late registrations.

If an Off-Campus teacher has not contacted you by July 5, 2019, please email us at: [CLS-SIS-OC@cbe.ab.ca](mailto:CLS-SIS-OC@cbe.ab.ca)

Personal information is collected under the authority of the School Act, the Student Record Regulation and Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information will be used for enrolling students in Off-campus Education programs. It will be treated in accordance with the privacy protection provisions of the FOIP Act. If you have any questions about the collection or its intended use, contact Off-campus Education, Calgary Board of Education, 1221 8 St SW, 403-817-7518.