



Calgary Board  
of Education

chinook learning services

Viscount Bennett Centre, 2519 Richmond Road S.W. Calgary, AB T3E 4M2 t | 403-777-7200

Dear Applicant,

Thank you for your interest in teaching in our Adult English Language Learning program. Please read the following information regarding our program.

*Our aim is to create a student-centered learning environment that is both flexible and supportive of adult students' educational needs and the achievement of their individual goals.*

Teaching assignments are offered only on a term-to-term basis. Permanent full-time employment is not available.

Requirements for teaching are:

- A Bachelor's Degree with a major in English language teaching or second language teaching and/or
- A Bachelor's Degree and a diploma, certificate or Master's degree including English language learning pedagogy or second language learning pedagogy
- A minimum of 2 years of English language teaching experience with adult learners

If you meet these requirements, please send your resume by mail, e-mail or fax (see below). For applicants who are offered employment, CBE Policy 2027.4 requires that they provide a Police Information Check including a vulnerable sector search.

All applications will be reviewed; however, I will respond only to those applicants selected for interviews. I sincerely thank all others for their interest.

Brenda McDonald  
ELL Supervisor, Chinook Learning Services  
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