

# continuing education

personal development courses



**invest in yourself  
call chinook at  
403-777-7224**

chinook learning services



Calgary Board  
of Education

## experience

## invest in yourself

### personal and professional development

There's never been a better time to learn something new by taking a course at Chinook Learning Services. Learn how to grow your own vegetable garden, discover how to launch your small business or design the perfect brochure using the latest Adobe application. The possibilities are endless.

You can take a course over a few months, or register for one of our one-day courses. Learn at your own pace with a wide selection of online or in-class courses with Chinook Learning Services.

Visit our website or visit us today. Now is the time to grow!

**David Stevenson**  
Chief Superintendent of Schools  
Calgary Board of Education



## New Location

### New state-of-the-art facility

Career & Technology Centre at  
Lord Shaughnessy High School  
2336 53 Avenue SW

Check guide for: **New Location**  
Check Page 1 for: **New Courses**



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personal  
development



professional  
development

## Online Lifelong Learning **online**

Accessible, flexible & affordable – one course at a time

- It's easy to learn something new with a Chinook Learning Services online course. Chinook Learning Services is pleased to provide you with a wide selection of online courses designed to give you the flexibility and convenience of learning on your own time.

Our Internet-based classes are fully interactive with instructor-led sessions and student discussion areas where you and fellow students can connect and discuss the course.

Choose from a variety of online courses in the areas of:

- Accounting & Finance
- Business
- Computer Applications
- Design & Composition
- Health Care & Medical
- Language & Arts
- Personal Development
- Teaching & Education
- Technology
- Writing & Publishing

For a complete listing of online classes, visit [ChinookLearningServices.com/online](https://ChinookLearningServices.com/online)

**Online Lifelong Learning Courses are value priced at \$119!**

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## NEW COURSES for Personal & Professional Development

### Art

Chalk Pastel - A Taste  
Chalk Pastel Painting

### Beauty & Wellness

Self Defense for Women  
Wild Animal Awareness

### Crafts & Hobbies

Fly Fishing for Men  
Fly Fishing for Women  
Fly Fishing - Streamside Entomology  
Maker Space Animatronics  
Mosaic Stepping Stones  
Sewletics - Sew Your Own Athleisure Wear  
Studio Lighting for Photographers  
Who's Who on Your TV Crew

### DIY Home & Auto

Auto Body - Prepping, Painting & Polishing  
Auto Body - Sheet Metal  
Auto Detailing  
Auto Maintenance for Women  
Welding - Electric Arc  
Welding - Electric Arc - Level 2  
Woodworking - Parquetry & Dovetail Box Making

### House & Home

Vegetable Gardening - Grow Your Own Food

### Jewelry

7- Strand Strand Braided Necklace  
Silversmithing - Wedding Bands

### Music

Street Corner Harmony

### GETTING THERE

*See the centre section for course locations and addresses.*

### JOIN OUR TEAM

*We are always looking for dynamic Continuing Education instructors and original new course ideas. Request a Course Proposal Package by phoning Continuing Education at 403-777-7550, emailing [ChinookContEd@cbe.ab.ca](mailto:ChinookContEd@cbe.ab.ca) or downloading it from our website.*

### DON'T DELAY, REGISTER TODAY

*Register at least one week in advance. Classes with insufficient enrolment have to be cancelled.*

### FREE PARKING

*Parking is free at all our Calgary Board of Education schools.*

**CLASS LOCATIONS** *Directions to specific rooms within each site are posted in the main entrance of the school on the first day of the course.*

**IS YOUR CLASS FULL?** *We can respond to your needs by setting up another class. Ask to be put on the waiting list.*

### CONTINUING EDUCATION INFORMATION

*Visit our website for information on late-breaking and up-to-date course offerings. Find your class at [ChinookLearningServices.com/ContEd.html](http://ChinookLearningServices.com/ContEd.html)*



## Online Lifelong Learning

Accessible, flexible & affordable – one course at a time. Chinook is pleased to provide you with a wide selection of online courses. Our courses are fully interactive with instructor-led sessions and student discussion areas where you and fellow students can connect and discuss the course.

### Value priced at \$119!

Visit [ChinookLearningServices.com/Online](http://ChinookLearningServices.com/Online) for a full list of courses and online registration.



PARKING is free at all of our training locations.

LEARNING RESOURCES and GST are included in the course fees.

## Art

*Find your happy medium. Learn to express yourself in an Art class at Chinook.*

### Acrylics - A Taste

Looking for a beginning painting class? Acrylics are easy to paint with, easy to learn to use, and are a great medium for beginners. Acrylics are rich, vibrant and expressive, more forgiving than watercolours, fast-drying, and unlike oil paints, they don't fill up the room with toxic fumes. In this introductory class, aimed at absolute beginners, learn how to mix and blend colours, use brushes, play with colour, paint forms that have depth and dimension, and paint some familiar objects. All supplies included.

*Instructor: Bill Bewick (see profile on our website)*

**1 Class - \$179**

88989 Sat 9 a.m. - 3:30 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

### Chalk Pastel – A Taste **NEW**

Are you interested in learning a new art technique? This 1-day workshop introduces you to a unique and beautiful art form using chalk pastel, which is surprisingly fast to learn. With instruction from an award-winning professional artist, discover how to use your fingers to create a beautiful painting that you will be proud to display. All supplies included. *Instructor: Taybe Jookaki (see profile on our website)*

**1 Class - \$169**

89781 Sat 10 a.m. - 3:30 p.m. Apr 29  
**Spectacular Saturday**  
Viscount Bennett Centre S.W.

### Chalk Pastel Painting **NEW**

Can you draw? Would like to use your already developed drawing skills in a new art technique? This workshop introduces you to the beautiful and fun art form of chalk pastel. Learn from a professional artist how to use your fingers to create a beautiful painting on special paper that you will be proud to display. This course requires previous drawing experience. *Instructor: Taybe Joodaki (see profile on our website)*

**8 Classes - \$399**

89008 Tue 6:30 - 9 p.m. Apr 4 - May 23  
Viscount Bennett Centre S.W.

### Painting & More - Studio Time

Do you need space to work on your art projects? Would you like the opportunity for consultation, critique and some instruction from an experienced art instructor? We provide a friendly atmosphere in which you can work on a project in acrylic painting, oil painting, pottery, sculpture and watercolour. Supplies are bring your own or pay-as-you-go. All artists from beginner to intermediate are welcome.

*Instructor: Dan Laba (see profile on our website)*

**8 Classes - \$259**

89088 Sat 10 a.m. - 12 p.m. Apr 22 - June 17  
Viscount Bennett Centre S.W.

### **LOOKING TO SPEND TIME WITH YOUR TEEN?**

*We are excited to offer the opportunity for parents and teens (13 - 17 years) to enroll in courses together!  
Call 403-777-7224 for information.*

## Adult English Language Learning (ELL) Programs

*Viscount Bennett Centre  
2519 Richmond Road S.W.*

### ESL (English as a Second Language)

- Call 403-777-6330 for information
- [www.ChinookLearningServices.com/adultELL.html](http://www.ChinookLearningServices.com/adultELL.html)
- For permanent residents, refugees & Canadian citizens
- For visitors & temporary foreign workers
- Full-time & part-time day courses
- September – August
- Funding for eligible learners from Alberta Works
- Canadian Language Benchmarks 4 - 8
- Funding Advisors on site to assist students

### LINC (Language Instruction for Newcomers to Canada)

- Call 403-777-6821 for information or to register
- [www.ChinookLearningServices.com/adultELL.html](http://www.ChinookLearningServices.com/adultELL.html)
- For permanent residents & refugees
- Full-time day & part-time evening courses
- September – June
- Free
- Canadian Language Benchmarks 1 - 8 (CLB Levels 2-8)
- Child minding service while parents study

### Young Adult LINC Program (ages 18-24)

- Call 403-777-6821 for information
- [www.ChinookLearningServices.com/adultELL.html](http://www.ChinookLearningServices.com/adultELL.html)
- For permanent residents and refugees
- Full-time day classes
- September – June
- Free
- Canadian Language Benchmarks 1 - 8 (CLB Levels 2-8)



## Music

*Our skilled instructors make it easy to learn and tap into your musical creativity.*

*For instrument rental information, please check the music section of our website or call 403-777-7550.*

### Banjo - Beginner

Grab your five-string banjo and get ready to fraill! Learn the basics of the traditional clawhammer style: hammer-ons, pull-offs, chords, scales, right-hand essentials and tunings. Learn to accompany songs and play solo tunes such as *Cripple Creek* by the end of the course. No fast or fancy finger picking required and no previous music experience necessary. Come learn to play the banjo in a relaxed atmosphere and leave with the confidence to go home and play on your own or with others! CD and song book included in fee. *Instructor: Matt Jenson (see profile on our website)*

**8 Classes - \$249**

88997 Thu 7:30 - 9 p.m. Apr 13 - June 1  
Viscount Bennett Centre S.W.

### Guitar - Get Started

Have you always wanted to play guitar, but never got around to it? Learn the parts of a guitar, the names of open strings, how to tune, and how to hold and use a pick. Learn chord progressions in the basic keys so you can play any song with ease. Handbook and CD included in fee. *Instructor: Larry Kostyniuk*

**8 Classes - \$299**

89041 Tue 7:30 - 9:30 p.m. Apr 11 - May 30  
Henry Wise Wood High School S.W.

### Play & Sing for Fun

Looking for a fun night out once a week? Join Larry Kostyniuk and sing songs from a variety of genres. This is a great opportunity to brush up on your basic guitar skills and also learn some new ones. Although the focus is on guitar, we welcome banjo, mandolin and other stringed instrument players. Larry takes song requests from students, so you can learn to play and sing your favourites. Recommended prerequisite: *Guitar - Get Started* or equivalent experience. *Instructor: Larry Kostyniuk*

**8 Classes - \$219**

89092 Wed 7:30 - 9:30 p.m. Apr 12 - May 31  
Crescent Heights High School N.W.

### Street Corner Harmony **NEW**

Come join in with others who love singing as much as you do! This is a group class where you learn to sing a variety of song styles in 3 or 4-part harmony (soprano, alto, tenor, bass), mostly a capella (unaccompanied) or with some instrumental accompaniment. Work on vocal technique, blending, and timing, with an emphasis on having a fun night out! This course covers many harmony styles ranging from 50's Doo-Wop to the Beach Boys and to more modern vocal arrangements. No previous experience is necessary - just a love of singing! *Instructor: Larry Kostyniuk*

**8 Classes - \$219**

89138 Thu 7:30 - 9:30 p.m. Apr 13 - June 1  
Viscount Bennett Centre S.W.

"No stress class. The instructor was so accommodating when asked for help. I feel I learned so much in this class because it was a relaxed atmosphere and because he responded to every question we students asked."

## languages

**PARKING** is free at all of our training locations.

**LEARNING RESOURCES** and GST are included in the course fees.

**GET STARTED** courses are for those with very little or no formal training in the language. No one should expect to become fluent in any foreign languages in a short time, but you can make a good start at it now!

**FORGOTTEN WHAT YOU'VE LEARNED?** If you have taken a **Get Started** Language course with us in the past year and want to brush up, take the same course again for half the price! Bring your textbook and handout with you. Space is limited for this offer and it does not apply to one-day courses.

**ADVANCED LEVEL COURSES** in French, German, Italian, Languages for Parents, Spanish and Sign Language not listed in this guide will be offered dependent on sufficient interest. Advise your instructor of your wish to continue your learning or call 403-777-7550 to have your name placed on a list of interested students. We will contact you when we have enough students to offer a course.

**RESUMES** are being accepted for instructors in our language programs on an ongoing basis. Please contact Marlene Irving at 403-777-7575 Ext. 2516.

**CORPORATE LANGUAGE TRAINING** - Does your organization need a course to give staff an introduction to a second language? Call 403-777-7550.

## French

*No extra shopping required! Textbooks are included in our Get Started course fees. Your instructor will bring them to your first class.*

*Learning French is easier than you think. Acquire core expressions, vocabulary and verb forms.*

### OUR TEAM OF FRENCH INSTRUCTORS

*Annice deChamplain, Christine Holland-Zaidi, Carol McDermid, and Suzanne Shaw (see profile on our website)*

*Check out our new Get Started course on Saturdays!*

### French - Get Started

Voulez vous apprendre le français? Acquire a fund of related core French expressions, vocabulary and verb forms to help you get the most from your interest in the French culture. Early acquisition of good pronunciation and comprehension skills will be a priority in this beginner course. Textbook included.

**7 or 8 Classes - \$279**

89031 Tue 7 - 9:15 p.m. Apr 11 - May 30  
Henry Wise Wood High School S.W.

89030 Sat 10 a.m. - 12:15 p.m. Apr 22 - June 17  
Viscount Bennett Centre S.W.

### French - Level 2

You've acquired some familiarity with core French vocabulary, concepts and structures, so now emphasis will be placed on expanding your range and competence. Learn in a friendly, non-intimidating environment. Bring your textbook and handout from beginner level. Recommended prerequisite: *French - Get Started* or equivalent.

**8 Classes - \$259**

89032 Tue 7 - 9 p.m. Apr 11 - May 30  
Henry Wise Wood High School S.W.

### French for Travellers

Say 'hello', ask for directions, order lunch and count your change. When you travel to a French-speaking country, know a few words to pave the way. Have fun and enjoy your trip. Handy travel dictionary included.

**1 Class - \$139**

89033 Sat 9 a.m. - 3:30 p.m. Apr 29  
*Spectacular Saturdays*  
Viscount Bennett Centre S.W.

## German

*No extra shopping required! Textbooks are included in our Get Started course fees. Your instructor will bring them to your first class.*

*Learning German is easier than you think. Acquire core expressions, vocabulary and verb forms.*

"The instructor was extremely knowledgeable of not only the language but also the culture and its interaction with how one uses the language. Very engaging style considering the various entry levels of the participants."

### OUR TEAM OF GERMAN INSTRUCTORS

*Erica Newmann (see profile on our website), Nadya Schewczyk and Marion Tischmann*

*Check out our new Get Started course on Saturdays!*

### German - Get Started

Learn 'Wie geht's?' and much more. Your communication with family, friends and business acquaintances will be enhanced. Learn some of the basics of greeting people, ordering food and drink, asking for directions, etc. Textbook included.

**7 or 8 Classes - \$279**

89034 Wed 7 - 9:15 p.m. Apr 12 - May 31  
Crescent Heights High School N.W.

89035 Sat 10 a.m. - 12:15 p.m. Apr 22 - June 17  
Viscount Bennett Centre S.W.

### German for Travellers

Say 'hello', ask for directions, order lunch and count your change. When you travel to a German-speaking country, know a few words to pave the way. Have fun and enjoy your trip. Handy travel dictionary included.

**1 Class - \$139**

89037 Sat 9 a.m. - 3:30 p.m. Apr 29  
*Spectacular Saturdays*  
Viscount Bennett Centre S.W.

## Italian

*No extra shopping required! Textbooks are included in our Get Started course fees. Your instructor will bring them to your first class.*

*Learning Italian is easier than you think. Acquire core expressions, vocabulary and verb forms.*

### OUR TEAM OF ITALIAN INSTRUCTORS

*Magdalena Bijak (see profile on our website), Pamela De Luca (see profile on our website), and Fabio Grossi*

*Check out our new Get Started course on Saturdays!*

### Italian - Get Started

Benvenuti! Parla italiano? Learn basic conversational Italian, important expressions, greetings, simple questions and general vocabulary related to travelling, shopping and eating. Interact with other participants with exercises that are fun while you learn grammar and vocabulary. This course is great if you are travelling to Italy or just wish to experience the cultural flavour of Italy. Textbook included. To continue your skill development, please check our website for the next level of this course.

**7 or 8 Classes - \$279**

89059 Wed 7 - 9:15 p.m. Apr 5 - May 24  
Central Memorial High School S.W.

89060 Sat 10 a.m. - 12:15 p.m. Apr 22 - June 17  
Viscount Bennett Centre S.W.

### Italian for Travellers

'Ciao' and 'grazie' are two small words that can assist you in your visit to an Italian-speaking country. Learn many other words to help you have fun and enjoy your trip. Handy travel dictionary and phrase book included.

**1 Class - \$139**

89063 Sat 9 a.m. - 3:30 p.m. Apr 29  
*Spectacular Saturdays*  
Viscount Bennett Centre S.W.

## Spanish

*No extra shopping required! Textbooks are included in our Get Started course fees. Your instructor will bring them to your first class.*

*Learning Spanish is easier than you think. Acquire core expressions, vocabulary and verb forms.*

### OUR TEAM OF SPANISH INSTRUCTORS

*Silvia Acevedo (see profile on our website), Fernando Davalos, Matthew Dorozio, Ana Cristina Engel, Michael Gomez, Rita Gray, Christine Holland-Zaidi, Veronica Mendoza DeLuna, Martha Romeo (see profile on our website) and Sandra Valchi (see profile on our website)*

*Check out our new Get Started course on Saturdays!*

### Spanish - Get Started

¿Quieres aprender español? Acquire core Spanish expressions, vocabulary and verb forms to help you get the most from your interest in the Spanish culture. Early acquisition of good pronunciation and comprehension skills will be a priority. Textbook included.

**7 or 8 Classes - \$279**

89127 Tue 7 - 9:15 p.m. Apr 4 - May 23  
Central Memorial High School S.W.

89129 Wed 7 - 9:15 p.m. Apr 12 - May 31  
Crescent Heights High School N.W.

89131 Sat 10 a.m. - 12:15 p.m. Apr 22 - June 17  
Viscount Bennett Centre S.W.

### Spanish - Level 2

Broaden your knowledge of Spanish vocabulary and structures as you strengthen your skills through conversation and fun activities. Bring your textbook and handout from the beginner level. Recommended prerequisite: *Spanish - Get Started* or equivalent.

**8 Classes - \$259**

89132 Tue 7 - 9 p.m. Apr 11 - May 30  
Henry Wise Wood High School S.W.

### Spanish for Travellers

'Hola' and 'gracias' are two small words that can assist you in your visit to a Spanish-speaking country. Learn many other words to help you have fun and enjoy your trip. Handy travel dictionary and phrase book included.

**1 Class - \$139**

89136 Sat 9 a.m. - 3:30 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

## Sign Language

*No extra shopping required! Textbooks are included in our Get Started course fees. Your instructor will bring them to your first class.*

*Learning American Sign Language (ASL) is easier than you think. Acquire basic vocabulary using body movement, gestures and facial expressions.*

### OUR TEAM OF SIGN LANGUAGE INSTRUCTORS

*Gene Haider, Kim Poon (see profile on our website) and Richard Sheriff*

*Check out our new Get Started course on Saturdays!*

### Sign Language - An Introduction

Welcome beginners! If you've always wanted to know a little sign language, this is your chance. Be introduced to the deaf culture and signing. Join the fun as you learn the alphabet and basic communication signs.

*Instructor: Kim Poon (see profile on our website)*

**1 Class - \$109**

89108 Sat 9 a.m. - 12 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

### Sign Language - Get Started

Here's an introduction to the alphabet of ASL, which gives you an excellent start to express a basic vocabulary in ASL through body movement, gestures and facial expressions including finger spelling and basic signs. Begin to put sentences together and convey messages. Learn vocabulary through a variety of activities, practice and visual presentations. This course covers Chapters 1-4 of *A Basic Course in American Sign Language*. Textbook and study guide included. It is essential to attend the first class as it provides the necessary understanding of the deaf culture.

**7 Classes - \$309**

89110 Sat 10 a.m. - 12:15 p.m. Apr 22 - June 17  
Viscount Bennett Centre S.W.

### Sign Language - Level 2

Enhance your expressive ability and expand your vocabulary to communicate with the deaf community. This course covers Chapters 5-8 of *A Basic Course in American Sign Language*. Recommended prerequisite: *Sign Language - Get Started*.

**8 Classes - \$289**

89111 Wed 7 - 9 p.m. Apr 5 - May 24  
Central Memorial High School S.W.



## It's the talk of the town

Our 'Get Started' language courses are now available on Saturdays!

- French - Get Started
- German - Get Started
- Italian - Get Started
- Spanish - Get Started
- Sign Language - Get Started

April 22 - June 17

10 a.m. - 12:15 p.m.

7 Classes

Viscount Bennett Centre S.W.

 PARKING is free at all of our training locations.

LEARNING RESOURCES and GST are included in the course fees.

## Law

*Chinook Learning Services appreciates the continuing support of the Alberta Law Foundation and the lawyers who volunteer their time. One of the Alberta Law Foundation's objectives is to provide programs and to contribute to the legal education and knowledge of Albertans. These courses help them to achieve this goal while providing cost-effective access to legal expertise.*

## Alberta **LAW** FOUNDATION

**Register for a Law course and bring along a friend or significant other for \$5!**

*Thank you to the following who share their expertise with the Calgary and area community: Faraz Bawa, Halley Carcasole, Mathew Farrell, Shannon Galon, Geraldine Hampton, Jeff Kahane (see profile on our website), Sarah King-D'Sousa, Sonja Lusignan, Linda McKay-Panos (see profile on our website), Jonathan Ng, Cyndy Morin and Peter Tomic*

**Take the law into your own hands with a law-made-simple class at Chinook.**

### Estate Planning

Estate planning is an important aspect of your total financial plan. Learn about the reasons for estate planning, common problems, important factors, tax and investment considerations, wills, enduring powers of attorney and medical directives.

**2 Classes - \$20**

89022 Tue 7 - 9 p.m. Apr 11 & 18  
Viscount Bennett Centre S.W.

89023 Wed 7 - 9 p.m. May 10 & 17  
Crescent Heights High School N.W.

### Executor Duties & Responsibilities

Have you been named as a personal representative (executor or executrix) of an estate for a relative or friend? Learn about inventorying assets, creditors, insurance, expenses, codicils, surrogate procedures, distribution of monies, whether or not to charge for your services and final settlement.

**1 Class - \$20**

89024 Sat 10 a.m. - 12 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

89025 Wed 7 - 9 p.m. May 24  
Crescent Heights High School N.W.

### Immigration Law - Sponsorship to Canada

Are you a Canadian citizen or a permanent resident and wish to sponsor a spouse or other family member? Learn about the sponsorship process, who is eligible to be a sponsor, and what types of family members can be sponsored.

**1 Class - \$20**

89050 Wed 7 - 9 p.m. Apr 12  
Crescent Heights High School N.W.

### Landlord & Tenant Rights

Learn the intricacies of tenancy contracts, damage deposits, rent control legislation and termination of the tenancy agreement in a legal context.

**1 Class - \$20**

89066 Tue 7 - 9:30 p.m. Apr 18  
Viscount Bennett Centre S.W.

### Living Together

If you are or will be living with your mate without being legally married, you should be aware of the legal implications of common-law relationships if the relationship ends. Realize the ramifications regarding financial matters (property assets, debts, inheritance) and dependent children. Legal advantages and disadvantages of both marriage and living together are compared and discussed.

**1 Class - \$20**

89068 Tue 7 - 9 p.m. Apr 25  
Viscount Bennett Centre S.W.

### Personal Directives/Power of Attorney

Are you interested in planning for your future in case you become mentally incapacitated? Learn about personal directives (regarding medical treatment) and enduring power of attorney (regarding financial affairs). Both can avoid expenses and family stress.

**1 Class - \$20**

89089 Tue 7 - 9 p.m. Apr 4  
Viscount Bennett Centre S.W.

### Preuptial, Postnuptial & Cohabitation Agreement

A prenuptial, postnuptial or cohabitation agreement pre-determines how separating parties distribute their property and incomes at the end of a relationship through separation or divorce. Although no one anticipates a separation or divorce on entering a relationship, it is a wise investment to ensure that a plan is created in the event that a separation occurs. These agreements are particularly necessary in second marriages/relationships and blended-family situations, where obligations imposed by the law may not be well known at the outset of a relationship.

**1 Class - \$20**

89093 Wed 7 - 9 p.m. Apr 26  
Viscount Bennett Centre S.W.

**| For Buying or Selling a Condominium or Home, see page 11.**



## Small Claims Court

Be prepared to represent yourself in small claims court. Learn how to organize your evidence, prepare your legal arguments, prepare an opening statement, prepare your witnesses, behave in court, cross examine your opponent, prepare a closing argument, draft written submissions, conduct legal research, and increase your chances of success when representing yourself in court.

**1 Class - \$20**

89123 Wed 7 - 9:30 p.m. May 10  
Central Memorial High School S.W.

## Understanding Probate

Are you an executor or beneficiary of an estate that may need a Grant of Probate or a Grant of Administration? Learn what probate is and whether it is required to administer the estate. The following topics are addressed: role of the lawyer in obtaining the grant, elements of the grant application, the court process, fees and timing, types of grants, potential liabilities, creditors and claimants, managing beneficiaries, notices, Alberta's bond requirements, releases, property in other jurisdictions, and distribution of the estate.

**1 Class - \$20**

89141 Tue 7 - 9 p.m. May 2  
Viscount Bennett Centre S.W.

## Wills

Leave your estate to the government? No way! To ensure your estate will be divided according to your wishes, you must make a will. Learn about types of wills, what to include, choosing an executor and costs, and dying without a will.

**1 Class - \$20**

89151 Sat 10 a.m. - 12 p.m. Apr 29  
*Spectacular Saturdays*  
Viscount Bennett Centre S.W.

89152 Wed 7 - 9 p.m. May 17  
Central Memorial High School S.W.

## Retirement

### Retirement - Successful Strategies

An informative course designed to assist people of all ages in developing a personal retirement plan. Comprehensive manual included. This professionally designed and instructed course focuses on:

- Income sustainability
- Managing money with inflation protected income and reduced taxes
- Wealth preservation
- Allocating your assets wisely
- Ensuring your financial plan is complete
- Pension options and
- Estate planning

Bring a friend for \$5

**3 Classes - \$105**

89096 Tue 7 - 9:30 p.m. Apr 11 - 25  
Henry Wise Wood High School S.W.

89097 Wed 7 - 9:30 p.m. Apr 19 - May 3  
Crescent Heights High School N.W.

89098 Thu 7 - 9:30 p.m. Apr 27 - May 11  
Viscount Bennett Centre S.W.

## Custom Training Solutions



At Chinook Learning Services, we offer face-to-face training designed with the working adult learner in mind. Our training approach is based on sound planning and presentation principles which ensure your employees get a learning experience that is highly interactive, practical, and current.

Your staff can attend our open enrollment courses, or we can bring them directly to your workplace. As well, we will conduct formal or informal needs assessments to help identify the knowledge your staff requires to effectively respond to challenges they are facing in the workplace.

Some topics that may interest you:

- Employee Engagement
- Customer Service
- Leadership Skills
- Effective Business Writing
- Time Management
- Microsoft® Office Training
- Public Speaking
- Difficult Conversations



The Canada-Alberta Job Grant (CAJG) and Chinook are available to help you capitalize on your investment in skills training. This grant can help employers develop workers to meet specific business needs. Check out our website for more information.

Ongoing professional development ensures that your employees and your business continue to grow. How can we help you meet your employees' and business needs? As industry experts, our instructors, in consultation with you, can create a dynamic solution-focused product.

**Call Franca Best at 403-777-7575 Ext. 2513  
to find out more information on Corporate Training.**



PARKING is free at all of our training locations.

LEARNING RESOURCES and GST are included in the course fees.

## Beauty & Wellness

*Take a break from your busy schedule and make some time for yourself in a Beauty & Wellness course at Chinook.*

### Massage for Partners

Ease your partner's daily stresses and aches in a healthy, happy way. Learn the proper massage techniques to relieve common aches and pains in the body. Bring a friend for free.

**1 Class - \$109**

89077 Wed 6:30 - 9:30 p.m. Apr 19  
Viscount Bennett Centre S.W.

89078 Wed 6:30 - 9:30 p.m. May 17  
Viscount Bennett Centre S.W.

### Self Defense for Women **NEW**

Gain a sense of personal security and safety by learning how to defend yourself in different situations. Through presentation and participation, develop the basic techniques of self defense with our martial arts expert. Mothers with teenage daughters are welcome to take this course together. *Instructor: Cam Greenhall*

**8 Classes - \$149**

89100 Wed 7 - 8 p.m. Apr 5 - May 24  
Viscount Bennett Centre S.W.

### Wild Animal Awareness **NEW**

Learn to read animal signs while hiking and camping to increase your awareness and safety. By gaining an understanding of animal behaviour, you can better reduce the chance of encounters with wildlife. Learn about safe hiking techniques and what animals are doing at different times of the year. This course covers safety protocols for bears, cougars, coyotes, elk, moose and an overview of ticks. *Instructor: Julie Walker*

**1 Class - \$49**

89785 Wed 7 - 9:30 p.m. Apr 5  
Central Memorial High School S.W.

*Continuing Education would like to keep you informed by sending you electronic messages, including e-newsletters or other information about the courses and services we offer. (You may withdraw your consent at any time.)*  
[tinyurl.com/ChinookConfirm](http://tinyurl.com/ChinookConfirm)

## Cooking & Culinary Arts

*Now you're cooking. Taking courses is a great way to enhance your culinary skills.*

**Watch for new courses in our Sep - Dec 2017 guide.**

## Crafts & Hobbies

*Leave daily stress behind. Create something new in a Crafts & Hobbies course at Chinook.*

### Fly Fishing for Men **New**

Explore the many facets of the fascinating sport of fly fishing. This course is tailor-made for the beginner wishing to learn about fly casting, knot tying, tackle selection and care, fly selection, presentation techniques, and more! One class is held on the water where you will have the opportunity to practice your newly acquired knowledge and skills (weather permitting). Equipment is not provided and must be rented or purchased prior to the field trip. *Instructor: Frank Wood*

**6 Classes - \$309**

89536 Wed 6:30 - 9:30 p.m. Apr 12 - May 17  
Viscount Bennett Centre S.W.

### Fly Fishing – Streamside Entomology **New**

Fly fishing is a multi-faceted sport. The neophyte angler works hard learning the mechanics of casting and the intricacies of presentation, but ironically it is the fly that often gets taken for granted. On today's heavily fished waters, the fish are becoming more selective in what they choose to eat. Learn about the aquatic insects that are important to the trout in Alberta and beyond. Topics covered include: categorization, life cycles, emergence, distribution, fishing techniques, and pattern choices.

*Instructor: Frank Wood*

**1 Class - \$119**

89537 Sat 9:30 a.m. - 4 p.m. Apr 29  
**Spectacular Saturday**  
Viscount Bennett Centre S.W.

"The instructor was very friendly and approachable, making it easy to ask questions. She also explained things in a very understandable way and I appreciate the printed notes that she sent home with us as reminders of the material."

**Fly Fishing for Women NEW**

Just like golf and tennis, fly fishing involves important skills that, once mastered, can lead to a lifetime of enjoyment. This hands-on course for women and taught by a woman is kept small with no more than 12 participants. Learn how to select fly fishing equipment, tie knots, cast your line, and select flies for the season. Have a great time learning the art of fly fishing step-by-step! One class is held on the water where you will have the opportunity to practice your newly acquired knowledge and skills using the catch and release method (weather permitting). Equipment is not provided and must be rented or purchased prior to the field trip.

*Instructor: Kathy Hamilton (see profile on our website).*

**6 Classes - \$309**

89535 Wed 6:30 - 9:30 p.m. Apr 12 - May 17  
Central Memorial High School S.W.

**Lotions, Potions & Body Soufflés**

Learn to craft light moisturizing lotions, rich nourishing creams and body soufflés, using only the best ingredients like shea or mango butter! The potions portion of the workshop deals with pure essential oils and a variety of nutrient oils known for their properties to feed and treat the skin. Only the best for our bodies! Take home a lotion, a thick nourishing cream and a fluffy body soufflé! Supplies and ingredients may vary.

*Instructor: Maureen Smith (see profile on our website)*

**1 Class - \$99**

89069 Sat 12:30 - 2:30 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

**Maker Space Animatronics NEW**

Learn to code! In a state-of-the-art lab, design and create an animal or bird from cardboard and a variety of craft supplies and animate it through programming a variety of sensors, lights and motors using either Scratch or C++ (depending on the level of your programming skills). Take away videos and photos of your project. All supplies included. *Instructor: Kristen Byrnes*

**3 Classes - \$179**

89073 Wed 6:30 - 8:30 p.m. Apr 12 - 26  
Career & Technology Centre at Lord Shaughnessy High School S.W.

**Mosaic Stepping Stones NEW**

Create a beautiful, yet practical, stepping stone to decorate your yard or garden. Using your choice of stained glass or ceramic tile, create a mosaic image on the face of a sturdy concrete stepping stone. Learn to pour the concrete stone, so you can make more stones on your own. Imagine creating a mosaic stepping stone pathway or sidewalk that will be the talk of your neighborhood! Note: Concrete and wire are included in your registration fee; tools and decorative supplies are purchased by participants.

*Instructor: Tina Thrussell*

**3 Classes - \$169**

89085 Thu 6:30 - 9 p.m. Apr 13 - 27  
Viscount Bennett Centre S.W.

**high school upgrading**

Complete, upgrade or enhance your high school diploma. We offer ...

- Advisors can assist you with your course planning.
- A wide range of high school credit courses.
- Classroom courses – morning, afternoon and evening.
- Self-Directed Learning (SDL) courses, work from print and electronic materials.
- Specialized programs allow great flexibility.
- Specialty courses – Fast and Condensed classes, Diploma Exam Prep.

Information call 403-777-7200 or cruise our website  
[www.ChinookLearningServices.com](http://www.ChinookLearningServices.com)

**Photography – Maximizing Your Digital Camera**

Take your camera off of auto and learn to take control of all the exposure functions. Maximize your camera's creative potential by exploring topics such as lenses, exposure, depth of field, filters, composition, lighting, and flash. Gain knowledge about aperture, shutter speed, and ISO. Our professional photographer will give you the tools and tricks to capture scenes that you will be proud to display. *Instructor: Shannon Roy*

**5 Classes - \$199**

89090 Wed 7 - 9 p.m. Apr 19 - May 17  
Viscount Bennett Centre S.W.

**Sewing - Get Started**

Haven't sewn since you were in school or have never sewn before? Enjoy the relaxed atmosphere in this beginner sewing course. Starting with the basics, make a tote bag and pajama bottoms while learning how to read and pin a pattern as well as use and maintain a sewing machine. Make samples of techniques to keep for future reference. Learn the little tricks to make your sewing experience fun and relaxing.

**8 Classes - \$399**

89103 Wed 7 - 9:30 p.m. Apr 12 - May 31  
Crescent Heights High School N.W.

**Sewing - Level 2**

Make two projects building on the skills learned in *Sewing - Get Started*. With the first garment, a sleeveless shirt, review the basics, including pattern measuring and laying out, seam finishes, special seams, facings, and hems. With the second garment, a long sleeved blouse/shirt, learn pattern alterations, cuffs, buttons, tucks, gathering and much more.

**8 Classes - \$399**

89106 Tue 7 - 9:15 p.m. Apr 11 - May 30  
Henry Wise Wood High School S.W.

**Sewletics - Sew Your Own Athleisure Wear NEW**

This spring, learn to sew your own fabulous athleisure wear - leggings, yoga pants, shorts, crop tops, sports bras, tanks and more. Learn techniques that won't make you sweat at the sewing machine. Sew stretchy seams with ease, apply elastic and zippers the correct way, and tackle patterns manageably. Prerequisite: *Sewing - Get Started* or an understanding of basic sewing principles.

*Instructor: Michelle Roberts (see profile on our website)*

**6 Classes - \$299**

89532 Wed 7 - 9:30 p.m. April 12 - May 17  
Central Memorial S.W.

**LOOKING TO SPEND TIME WITH YOUR TEEN?**

*We are excited to offer the opportunity for parents and teens 13 - 17 years) to enroll in courses together! Call 403-777-7224 for information.*

"What started as a way for me to get out of the house once a week turned into an awesome hobby! I even bought my own sewing machine in order to continue with it!"

**Soap Making - Get Started**

Learn to make your own soap from scratch using the cold process. Learn about the chemistry of soap from an experienced soap crafter. All the tricks of the trade are discussed in this hands-on workshop. Learn what tracing is and how to superfat and scent your soap. Take home 3 large bars of soap and recipes for a variety of body soaps.  
*Instructor: Maureen Smith (see profile on our website)*

**1 Class - \$99**

89124 Sat 10 a.m. - 12 p.m. Apr 29

**Spectacular Saturdays**

Viscount Bennett Centre S.W.

**Studio Lighting for Photographers NEW**

Explore continuous lighting in a studio setting. Get started in creating dramatic, flattering lighting set-ups for your subjects in this introduction to the creative possibilities of tungsten and modern LED fixtures by Arri, Lowel, Celeb and Photoflex.  
*Instructor: Mark Schwandt*

**4 Classes - \$199**

89140 Wed 6:30 - 9:30 p.m. Apr 12 - May 3

Career &amp; Technology Centre at Lord Shaughnessy High School S.W.

**Who's Who on Your TV Crew NEW**

Dreamed of hosting, producing, or directing a talk show? Or a sit-com? Study live television production possibilities in a multi-camera studio environment with live video switching capability. This course is hands-on and participants learn both the terminology and skills to collaboratively bring a program to life.

*Instructor: Mark Schwandt***4 Classes - \$199**

89150 Wed 6:30 - 9:30 p.m. May 10 - 31

Career &amp; Technology Centre at Lord Shaughnessy High School S.W.

**DIY Home & Auto**

*Become more self-sufficient with a hands-on Do-It-Yourself Home & Auto course at Chinook.*

**Auto Body - Prepping, Painting & Polishing NEW**

In a state-of-the-art body shop, this course focuses on minor dent repair, sanding, feather-edging, masking, application of primer, basecoat and clear coat as well as polishing the finish. This enables participants to apply finishes to automotive quality standards. Panels may be considered for work in this course provided the work requires only the prepping stage and after. No bodywork will be done on projects.

*Instructor: Jason Budd***6 Classes - \$499**

88991 Wed 6:30 - 9:30 p.m. Apr 19 - May 24

Career &amp; Technology Centre at Lord Shaughnessy High School S.W.

**Auto Body - Sheet Metal NEW**

Sheet metal is sheets of steel that are bent and shaped into panels that fit the body shape of a particular vehicle. Auto body sheet metal repair is the basis for everything that happens in auto body. In this course, have the satisfaction of causing some damage to a panel and then learning tips and tricks to repair it. Gain hands-on experience as you straighten, shrink, pull, hammer, fill and prime a panel to prepare it for top coats such as paint and clear coat. After a brief orientation on safety and tools, work in a state-of-the-art shop on your own personal fender, which is supplied to you and goes home with you after the course. *Instructor Franco Fulginiti*

**6 Classes - \$499**

88992 Wed 6:30 - 9:30 p.m. Apr 12 - May 17

Career &amp; Technology Centre at Lord Shaughnessy High School S.W.

**Auto Detailing NEW**

In a state-of-the-art body shop, this course focuses on cleaning, detailing, polishing, and wet sanding portions of a vehicle to near new condition. Learn to maintain your own vehicle's interior. The course provides options and experience to detect flaws in the quality of vehicle detailing by businesses.

**1 Class - \$99**

88993 Wed 6:30 - 9:30 p.m. May 24

Career &amp; Technology Centre at Lord Shaughnessy High School S.W.

**LOOKING TO SPEND TIME WITH YOUR TEEN?**

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Call 403-777-7224 for information.*

**Online Lifelong Learning**

Accessible, flexible & affordable – one course at a time. Chinook is pleased to provide you with a wide selection of online courses. Our courses are fully interactive with instructor-led sessions and student discussion areas where you and fellow students can connect and discuss the course.

**Value priced at \$119!**

Visit [Chinook Learning Services.com/Online](http://Chinook Learning Services.com/Online) for a full list of courses and online registration.

**spectacular saturdays**

Choose from dozens of full-day and half-day courses that can be completed on a single Saturday. For a complete listing of these courses, see page 13, or visit our website.

**April 29, 2017****Viscount Bennett Centre, 2519 Richmond Road S.W.**



## Auto Maintenance for Women **NEW**

Would you like to learn what makes your vehicle run and how to keep it maintained safely? In this hands-on course, feel the empowerment of learning how to check and change your tires, wiper blades, fluids, and battery safely. Gain a basic understanding of your engine and brake system, and learn the technical jargon. In a fun atmosphere with like-minded women, put yourself on the road to successful auto maintenance.

**3 Classes - \$139**

88995 Wed 7 - 9 p.m. Apr 12 - 26  
Dr. E.P. Scarlett High School S.W.

## Home Maintenance for Women - Part 1

Don't want to call the repairman - again? Part 1 includes an overview of tools to complete most projects, a hands-on session on drywall repair, and a demo on plumbing - focusing on toilets, taps and drains. This course will build your confidence to become a 'Do-It-Yourself' woman. *Instructor: Kathy Hamilton (see profile on our website)*

**4 Classes - \$179**

89046 Tue 6:30 - 9:30 p.m. Apr 4 - 25  
Central Memorial High School S.W.

## Home Maintenance for Women - Part 2

Confronted with a number of common repairs? Part 2 includes tiling, electrical, furnace maintenance, weather stripping, drywall anchors, caulking, insulation and use of power tools. *Instructor: Kathy Hamilton (see profile on our website)*

**4 Classes - \$179**

89047 Tue 6:30 - 9:30 p.m. May 2 - 23  
Central Memorial High School S.W.

## Welding - Electric Arc **NEW**

In a state-of-the-art fabrication shop, learn about basic electric arc welding theory and safety, and work with the most current technology. Get hands-on welding training and experience in electric arc welding, including shielded metal arc welding (SMAW) and gas metal arc welding (GMAW). Weld on practice materials and have the opportunity to weld on projects brought from home.

*Instructor: Kelly Sidebottom (see profile on our website)*

**4 Classes - \$399**

89147 Wed 6:30 - 9:30 p.m. Apr 12 - May 3  
Career & Technology Centre at Lord Shaughnessy High School S.W.

## Welding - Electric Arc - Level 2 **NEW**

Progress in your welding skills by learning techniques for Uphand 3F and Overhead 4F welding positions in both Stick and MIG. Learn Groove welding for different positions in both Stick and MIG. Get a chance to try TIG and Oxy Acetylene cutting. The last class is devoted to fitting practice on an assigned project. Materials for assigned project are included. Participants may purchase additional materials if desired. Prerequisite: *Welding - Electric Arc. Instructor: Kelly Sidebottom (see profile on our website)*

**4 Classes - \$399**

89534 Wed 6:30 - 9:30 p.m. May 10 - 31  
Career & Technology Centre at Lord Shaughnessy High School S.W.

## Woodworking - Get Started

Don't have woodworking experience but crave the smell of sawdust? Learn the safe use of hand and power tools. Explore fundamental concepts in shaping, joining and finishing wood through hands-on experience and completion of several projects. Additional material costs will be kept to a minimum.

**8 Classes - \$399**

89156 Wed 6:45 - 9:45 p.m. Apr 5 - May 24  
Central Memorial High School S.W.  
*Instructor: Doug Haslam*

89157 Tue 7 - 10 p.m. Apr 11 - May 30  
Dr. E.P. Scarlett High School S.W.  
*Instructor: Marc Moquin*

## Woodworking - Parquetry & Dovetail Box Making

**NEW**

Making a veneered chess board and dovetailed box is an exciting way to work with wood. In this course, learn how to work with veneers and cut through dovetail joints in order to make a box to hold chess and checker pieces. Some woodworking experience required. Veneer supplied. *Instructor: Marc Moquin (see profile on the website)*

**8 Classes - \$389**

89158 Wed 7 - 10 p.m. Apr 12 - May 31  
Dr. E.P. Scarlett High School S.W.

## House & Home

*You're almost home. Enjoy taking a House & Home course in a friendly, relaxed learning environment at Chinook.*

## Buying or Selling a Condominium or Home

Condos: Explore the essentials of buying or selling a condominium, including the three P's (people, parking and pets). Learn how a condominium corporation works. Homes: Get legal information before you buy a home. Learn about land titles, surveys, financing, types of mortgages, amortization, legal costs, disbursements and closing the deal.

**1 Class - \$59**

89007 Sat 9:30 a.m. - 12:30 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

## Floral Arrangement - Welcome Spring

Create a personalized, contemporary floral arrangement and enjoy a fun evening. Use fresh spring flowers and greenery arranged in a moss base to create a stunning arrangement. All supplies and vase included.

*Instructor: Gail Hutchings*

**1 Class - \$109**

89028 Sat 9:30 a.m. - 12 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

"I have always had a curiosity about welding. This course made it very easy to follow, and literally hooked me on welding. I created a couple of art pieces which I am already proud of."

**Vegetable Gardening - Grow Your Own Food NEW**

Vegetable gardening can be a rewarding pastime. It can save you money, provide exercise, relieve stress, and help your family eat healthier. Also, it's easier than you think. With good site selection and optimal soil health, you can start growing your own vegetables and herbs. Learn about the connection between soil, plant, human and environmental health. Join us for this 5-week course and grow your own veggies this summer! Starter kit included. *Instructor: Dennis Scanland*

**5 Classes - \$239**

89143 Wed 7 - 9 p.m. Apr 12 - May 10  
Crescent Heights High School N.W.

**Jewelry**

*Personalizing your style doesn't need to be expensive. Take an affordable jewelry course and enjoy creating your own keepsakes.*

**7-Strand Braided Necklace NEW**

Create a unique necklace with loads of impact, texture, and colour using a variety of different shapes, sizes and colours of beads. Learn a 7-strand, non-traditional braiding technique (Kumihimo), string beads onto cords and include them in the braid. Learn tips and tricks for success and complete your project in class or know how to do so on your own. Choose from a variety of kit colours and bead combinations. Take-home tools include a reusable foam disk, weight, and bobbins, which allow you to create more fabulous projects using this fun and versatile technique. *Instructor: Jamie North*

**1 Class - \$149**

88986 Sat 9:30 a.m. - 3 p.m. Apr 29  
**Spectacular Saturdays**  
Viscount Bennett Centre S.W.

**Silversmithing**

Begin a lifelong hobby that will enable you to create beautiful and useful keepsakes. Silversmithing is not restricted to jewelry. With a little experience, you can make functional items like baby spoons. Supplies are extra and cost \$100-\$200 depending on the type of silver purchased. Supply list is provided at the first class. Taken this course before? There will always be another project that you can do. The beauty of working with metal is there is always something more to learn. Don't wait - this course fills quickly.

*Instructor: Adam Lagace*

**8 Classes - \$319**

89113 Tue 6:30 - 9:30 p.m. Apr 4 - May 23  
Viscount Bennett Centre S.W.

89112 Thu 6:30 - 9:30 p.m. Apr 13 - June 1  
Viscount Bennett Centre S.W.

**Silversmithing - Wedding Bands NEW**

Come as an individual or couple to make unique sterling silver wedding bands for your special day. Make rings for yourself, your partner, or as a couple for each other. Your personal touch will create a cherished ring with special meaning. Leave this class with a beautiful ring(s) and an experience to last a lifetime. All supplies included.

*Instructor: Adam Lagace*

**1 Class - \$129**

89533 Sat 9:30 a.m. - 3 p.m. Apr 29  
**Spectacular Saturday**  
Viscount Bennett Centre S.W.

**LOOKING TO SPEND TIME WITH YOUR TEEN?**

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**Writing**

*A new chapter in your life is about to begin. Register now for a writing class at Chinook.*

**Fiction Writing: The Power of Language**

Join award-winning author, Rosemary Nixon, for an energizing 8-week course that will incite a passion for writing as you discover what brings resonance to a good story and makes the whole greater than the sum of its parts. Learn how to build a story and read like a writer through writing exercises and discussions, sharing work and delving into published pieces to see how a writer wields words, diction, syntax, and structure for optimum effect. Leave the class with strengthened writing skills and a clearer vision of the power of language. *Instructor: Rosemary Nixon (see profile on website)*

**8 Classes - \$399**

89027 Wed 7 - 9:30 p.m. Apr 5 - May 24  
Viscount Bennett Centre S.W.

**Life Writing**

Your life may not have changed the course of history, but it is important because it happened. If you don't tell your story, who will? Learn a step-by-step approach to writing your memoirs. Receive tips beginning from how to start your story and find a focus to options for getting it printed. No previous writing experience needed. Adults of all ages welcome. *Instructor: Simon Rose*

**3 Classes - \$109**

89067 Wed 7 - 9 p.m. Apr 26 - May 10  
Viscount Bennett Centre S.W.

**Writing for Social Media**

Explore writing for websites, blogs, and social media. Learn how to create dynamic and effective content for the online marketplace and to promote yourself as a writer for social media. Participants will complete a social media writing assignment that will be assessed by the instructor. *Instructor: Simon Rose*

**1 Class - \$99**

89161 Tue 6:30 - 9:30 p.m. Apr 11  
Henry Wise Wood High School S.W.

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[tinyurl.com/ChinookConfirm](http://tinyurl.com/ChinookConfirm)

"Silversmithing at Chinook is a great introductory course for the beginning silversmith. It covers a broad range of techniques including cutting, shaping, soldering, and finishing silver and other metals to create personalized jewelry. You will learn to set stones and create textured finishes on your own designs. The instructor makes the classes both inspiring and enjoyable."

spectacular  
saturdays

April 29, 2017

take a little time to learn a lot

Viscount Bennett Centre, 2519 Richmond Road S.W.

## Morning Classes

<i>Buying or Selling a Condominium or Home</i>	
9:30 a.m. - 12:30 p.m.	\$59
<i>Create a Budget Using Excel</i>	
9 a.m. - 12 p.m.	\$99
<i>Executor Duties &amp; Responsibilities</i>	
10 a.m. - 12 p.m.	\$20
<i>Floral Arrangement - Welcome Spring</i>	
9:30 a.m. - 12 p.m.	\$109
<i>Maximizing Your iPad</i>	
9 a.m. - 12 p.m.	\$99
<i>Sign Language - An Introduction</i>	
9 a.m. - 12 p.m.	\$109
<i>Soap Making - Get Started</i>	
10 a.m. - 12 p.m.	\$99
<i>Troubleshooting &amp; Maintaining Your PC</i>	
9 a.m. - 12 p.m.	\$99
<i>Wills</i>	
10 a.m. - 12 p.m.	\$20

## Afternoon Classes

<i>iPad &amp; Productivity</i>	
1 - 4 p.m.	\$99
<i>Lotions, Potions and Body Soufflés</i>	
12:30 - 2:30 p.m.	\$99
<i>Troubleshooting &amp; Maintaining Your PC - Level 2</i>	
1 - 4 p.m.	\$99

## Full-Day Classes

<i>7-Strand Braided Necklace</i>	
9:30 a.m. - 3 p.m.	\$149
<i>Acrylics - A Taste</i>	
9 a.m. - 3:30 p.m.	\$179
<i>Basics of Investing</i>	
9 a.m. - 4 p.m.	\$119
<i>Canadian English Pronunciation</i>	
9 a.m. - 4 p.m.	\$249
<i>Chalk Pastel - A Taste</i>	
10 a.m. - 3:30 p.m.	\$169
<i>Computers for the Absolute Beginner</i>	
9 a.m. - 4 p.m.	\$195
<i>Effective Listening Skills</i>	
9 a.m. - 4 p.m.	\$159
<i>Ethics Management</i>	
9 a.m. - 4 p.m.	\$189
<i>Excel - Level 1</i>	
9 a.m. - 4 p.m.	\$225
<i>Fly Fishing - Streamside Entomology</i>	
9:30 a.m. - 4 p.m.	\$109
<i>French for Travellers</i>	
9 a.m. - 3:30 p.m.	\$139
<i>German for Travellers</i>	
9 a.m. - 3:30 p.m.	\$139
<i>Italian for Travellers</i>	
9 a.m. - 3:30 p.m.	\$139
<i>Meetings, Agendas &amp; Minutes</i>	
9 a.m. - 3 p.m.	\$139
<i>Silversmithing - Wedding Bands</i>	
9:30 a.m. - 3 p.m.	\$129
<i>SMART Board® Introduction</i>	
9 a.m. - 3 p.m.	\$119
<i>Spanish for Travellers</i>	
9 a.m. - 3:30 p.m.	\$139
<i>Speed Reading</i>	
9 a.m. - 3 p.m.	\$149
<i>WordPress</i>	
9 a.m. - 4 p.m.	\$225

For complete descriptions of these courses,  
check our pages within this guide or our website.

# Locations

**Bugle Forklift Sales & Rentals**  
105 - 4919 - 72 Ave. S.E. T2C 3H3

**Career & Technology Centre at Lord Shaughnessy High School**  
2336 - 53 Avenue. S.W. T3E 1L2

**Central Memorial High School**  
5111 - 21 St. S.W. T3E 1R9

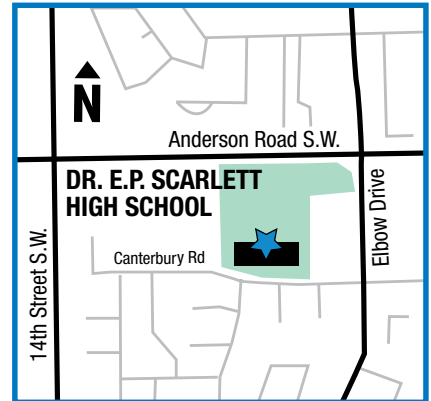
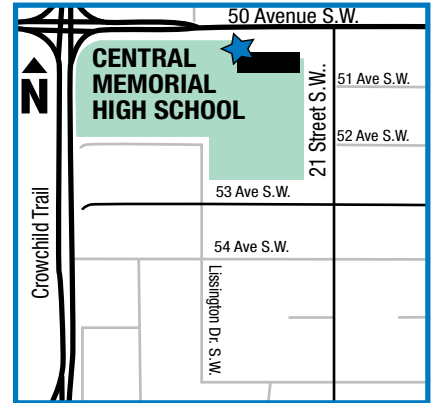
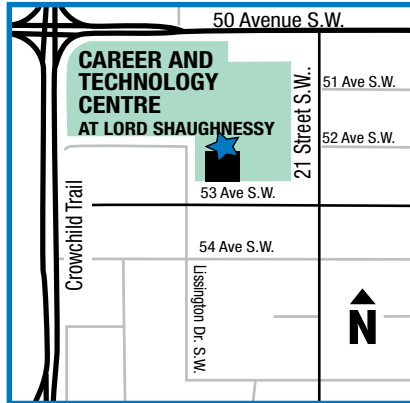
**Crescent Heights High School**  
1019 - 1 St. N.W. T2M 2S2

**Dr. E.P. Scarlett High School**  
220 Canterbury Dr. S.W. T2W 1H4

**Erlton Campus**  
24 - 28 Ave. S.W. T2S 2Y1

**Henry Wise Wood High School**  
910 - 75 Ave. S.W. T2V 0S6

**Viscount Bennett Centre**  
2519 Richmond Rd. S.W. T3E 4M2

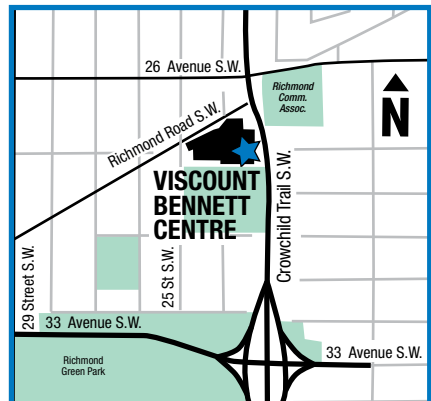
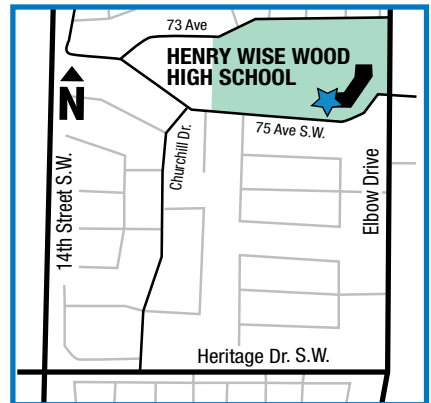


**FREE PARKING!**  
Parking is free at all Calgary Board of Education schools.

If you park on the street adjacent to the school, please be aware of the posted parking restrictions, and be sensitive to the neighbourhood needs.

**CLASS LOCATIONS**  
Directions to specific rooms within each site are posted in the main entrance of the school on the first day of the course.

Many of our locations are wheelchair accessible. Contact Continuing Education at 403-777-7550 for details about our schools.





## DECIDED ON A COURSE OR TWO?

We'd love to have you join us, so check out the variety of options listed and choose the one that works for you.

- **REGISTER EARLY!** If you wait until the last minute to register you may be disappointed, so register today.
- **Tried to register but the course is full?** Ask the registration agent to put you on a waiting list. We will contact you if space becomes available.
- **A minimum number of registrants is required to run a class.** Chinook Learning Services reserves the right to make the final decision to run or cancel a class or to revise the fee structure.
- **Want to receive our email newsletter?** Don't forget to give us your email address so you can find out when new classes are available for registration and take advantage of special offers.

## FREE PARKING!

Parking is free at all Calgary Board of Education schools.

If you park on the street adjacent to the school, please be aware of the posted parking restrictions, and be sensitive to the neighbourhood needs.

## NEED MORE INFORMATION?

Call 403-777-7550

For **HIGH SCHOOL UPGRADING OR ELL INFORMATION**, call 403-777-7200 or visit our website [ChinookLearningServices.com](http://ChinookLearningServices.com)

## WHEELCHAIR ACCESSIBILITY

Many of our locations are wheelchair accessible. Contact Continuing Education at 403-777-7550 for details about our schools.

## DISCLAIMER

Every effort is made to ensure accuracy at the time of printing. Chinook Learning Services reserves the right to make any necessary changes in matters related to course content and offerings, procedures, policies and costs.

## How To Register

- You must be 18 years of age or older to register in most Continuing Education courses.
- If you are a parent, you may register for a course together with your teen (aged 13-17 years). Some exceptions apply.
- If you are 65 or older, you are eligible for a 10% discount (some exceptions apply).

# 1

phone | 403-777-7224



**Daytime:** Monday - Thursday  
8:30 a.m. - 4:30 p.m.  
\*Friday  
8:30 a.m. - 4:00 p.m.  
**Payment:** Visa or MasterCard only

# 2

walk-in |



Registration, Room 162  
Viscount Bennett Centre Campus  
2519 Richmond Road S.W.

**Daytime:** Monday - Thursday, 8:30 a.m. - 4:30 p.m.  
\*Friday, 8:30 a.m. - 4:00 p.m.

**Payment:** Visa, MasterCard, debit card, cash, cheque or money order (payable to Calgary Board of Education). Please list the course title, code and location on reverse of cheque or money order.

# 3

fax | 403-777-8848



**Payment:** Visa or MasterCard only  
(see form on page 16)

# 4

mail |



Chinook Learning Services, Registration  
Viscount Bennett Centre, Room 162  
2519 Richmond Road S.W.  
Calgary, AB T3E 4M2  
(see form on page 16)

\*Please note: Registration is closed on Fridays, July 7, 14, 21, 28, Aug 4 & 11.

## withdrawal | transfer policy

1. A full refund is given if a course is cancelled by Chinook Learning Services.
2. An administrative fee of \$25 will be charged for each withdrawal request; however, the administrative fee will be waived for a transfer to another course. Refunds will not be issued for any transfers.
3. Refunds will not be issued for any withdrawals processed within 5 business days (Monday-Friday) of course start.
4. Refunds are not issued once classes have begun or for non-attendance.
5. Some exceptions apply.

## Income Tax Policy for Non-Credit Continuing Education

Chinook Learning Services, Calgary Board of Education, is certified by Human Resources and Skills Development Canada to be a designated educational institution for the purposes of sections 118.5 and 118.6 of the Income Tax Act. Canada Revenue Agency Income Tax Act applies only to those programs or courses offered by our institution which have been designated to provide students with sufficient skills to enable them to work in or improve their skills in a recognized occupation. Students who have attained the age of 16 years may qualify for a tuition credit, if their total tuition fees exceed \$100. Certification by Human Resources and Skills Development Canada in no way guarantees that Canada Revenue Agency will automatically accept receipts for all courses or programs offered by our institution, for tuition tax credit purposes. Students who qualify for an education credit can submit a request, for a T2202A to the Chinook Learning Services Registration office. Students may be requested to provide proof to Canada Revenue Agency that they are working towards an occupation or improving their skills in an occupation by taking this course.

**Note:** High School Upgrading, ESL and personal interest Continuing Education courses cannot be used to claim the tuition or education amount for income tax purposes. (T2202A)

**mail-in | fax-in registration****f | 403-777-8848**

This form may be scanned and emailed to [chinooklearning@cbe.ab.ca](mailto:chinooklearning@cbe.ab.ca)  
 Visit our website for late-breaking and up-to-date course offerings at  
[ChinookLearningServices.com/ContEd.html](http://ChinookLearningServices.com/ContEd.html)

Date \_\_\_\_\_

Student Name \_\_\_\_\_ Birthdate (dd/mm/yy) \_\_\_\_\_

Address \_\_\_\_\_ Gender  female  male

City \_\_\_\_\_ Postal Code \_\_\_\_\_

Home Phone \_\_\_\_\_ Work Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

Email address \_\_\_\_\_ I would like to receive my course receipt via email  yes  no

- I am interested in receiving electronic messages including e-newsletters or other information about the courses and services offered by Chinook Learning Services.

How did you hear about our programs? \_\_\_\_\_

Course Title #1 \_\_\_\_\_ Course Code \_\_\_\_\_ Fee \_\_\_\_\_

Course Title #2 \_\_\_\_\_ Course Code \_\_\_\_\_ Fee \_\_\_\_\_

Course Title #3 \_\_\_\_\_ Course Code \_\_\_\_\_ Fee \_\_\_\_\_

Total \_\_\_\_\_

**PAYMENT METHOD:**

I am enclosing payment by (check one) - GST is included in the course fee where applicable.

 Personalized Cheque  Money Order  MasterCard  Visa
Please submit one cheque/money order per course payable to the *Calgary Board of Education*.

Card Holder's Name \_\_\_\_\_

Card # \_\_\_\_\_ Expiry Date \_\_\_\_\_

Card Holder's Signature \_\_\_\_\_

Please fill out this application and attach your personalized cheque or money order if applicable.

DO NOT MAIL CASH.

**MAIL TO:**

Chinook Learning Services, Registration

Viscount Bennett Centre, Room 162

2519 Richmond Road S.W.

Calgary, AB T3E 4M2

Confirmation of your registration will be sent to you.

*See page 15 in the Personal Development section for Withdrawal / Transfer policy***Protection of Privacy Act**

Personal information is collected under the authority of Alberta's Freedom of Information and Protection of Privacy Act (FOIP). This information is used for administering and evaluating Chinook Learning Services programs for statistical purposes. It is treated in accordance with the privacy protection provisions of the FOIP Act. Certain personal information may be made available to federal or provincial government departments or agencies under appropriate legislative authority.

If you have any questions about the collection or its intended use, please contact our Registration Department, Chinook Learning Services, 2519 Richmond Road SW, Calgary AB T3E 4M2 or telephone 403-777-7224.